



Parish of St Etheldreda with St Luke

Activity risk assessment

Activity: Pastoral visiting of vulnerable adults

Location: Homes of Parishioners

Name of leader with responsibility: Rector

Date of first risk assessment: March 2025

Time/frequency: Ongoing

Date to be reviewed: March 2026

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Abuse of vulnerable adult	Individual adults	<p>Safeguarding policy for vulnerable adults.</p> <p>Safeguarding good practice guidance for vulnerable adults.</p> <p>Pastoral visitors have completed the relevant national safeguarding training.</p> <p>Pastoral visitors are safely recruited and aware of policy and good practice.</p> <p>All visits recorded in pastoral visiting record book.</p>	<p>DBS Basic Disclosure check considered for those who are not eligible for an enhanced DBS check.</p> <p>Consider a register for gifts received or consider a policy on the receiving of gifts for an individual or the church.</p> <p>Consider same sex visitor</p> <p>Team Leader to be familiar with Safer Recruitment guidelines</p> <p>If deterioration in physical or mental health or other concern then further risk assessment to be completed.</p>	<p>PSO</p> <p>Team Leader</p> <p>Team Leader/PSO</p>	Ongoing	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>
Personal Safety		<p>Full consideration given to lone visiting via 'Guidelines on Lone Working and Personal Safety'.</p> <p>Incumbent or nominated person has risk assessed and authorised either lone visits or visits by two people.</p>		<p>Team Leader</p> <p>Team Leader</p>		



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		<p>Visitor is aware to report any deterioration in physical or mental health or other concern to nominated person at church.</p> <p>Nominated person to contact PSO/family/social services regarding deterioration or other concern.</p> <p>A register of all visits kept in line with Data Protection Act 2018.</p> <p>Incumbent or nominated person to ensure visitor is not overloaded by pastoral demands.</p> <p>Visits have clear time boundaries.</p>		<p>Visitors</p> <p>Team Leader/Visitor</p> <p>Visitors</p> <p>Team Leader</p>		
Personal safety	Individual Adults.	<p>Make sure pastoral visitor has a working mobile phone ready for emergencies.</p> <p>Ensure obvious exit routes are known in case of emergencies within homes or care homes.</p>	<p>Ensure relevant emergency numbers are on the mobile phone and that the phone is charged.</p> <p>Ensure another nominated person is aware of the location and timing of the visit and that contact is made once the visit has concluded to ensure the safety of the visitor.</p>	<p>Visitors</p> <p>Visitors</p>		



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